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Neue Schule Ltd
Mr. Sarfraz Mian
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12 Ellerbeck Way
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Stokesley
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Quotation: Translation of Catalogue

02.09.2010

Dear Mr. Mian,

Further to our recent conversations, I have the pleasure submitting the following quotation.

To translate the texts of the Neue Schule catalogue "Sport Horse Collection & Performance Pony Range" (40 pages) into German, using the utmost care to preserve the intentions, unique style and flavour of the original.

I will require the final draft version of the catalogue including pictures in digital form (via email or on CD) and a printed copy of the catalogue.

The catalogue will immediately be forwarded to the person responsible for the evaluation of the bits' conformity to the German rulebook at the FN in Warendorf to get approval for as many Neue Schule bits as possible for use in competitions.

If the transferred file is editable, I shall replace the original texts by German ones, using the same character set if possible, to obtain a similar layout. If the digital catalogue is pdf, I will put the translations in a WORD document (.docx-file), matching the pages to the original ones to enable identification of corresponding texts.

The translated texts will be delivered via email and/or on a CD within 4 weeks (20 working days) after receiving the final draft. If it is of any assistance, I am willing to visit the Neue Schule premises in person at the 13th or 14th of July, to discuss the then current state of the project.

My fee will be £..... (payable within 30 days to my account without deductions), to be invoiced after delivery.

It goes without saying that my offer includes the revision of print proofs if required.

Kind Regards,
Christina Krajewski

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